

Kids' Moving Checklist

- Return any library items I have checked out
- Decide which clothes and toys I have outgrown, and give them away
- Get pictures of my friends
- Get contact information from my friends
- Look up my new hometown on a map
- Ask my parents how I can help them
- Give my friends my contact information
- _____
- _____
- _____
- _____

USMC School Liaisons

MCLB Albany 229.639.7497	MCB Camp Lejeune / MCAS New River 910.449.9915 910.449.9749
MCLB Barstow 760.577.5854	MCAS Miramar 858.577.6633 858.577.8625
MCAS Beaufort 843.228.6128	MCB Camp Pendleton 760.763.7385 760.763.7386
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MCB Butler DSN 645.3205	MCRD San Diego 619.524.8032 619.524.8104
MCAS Cherry Point 252.466.7684	MCAS Yuma 928.269.5373
MCB Hawaii 808.257.2019	MCI East 910.449.9748
Headquarters 703.432.8194	MCI West 760.583.0683
MCHBN Henderson 703.693.8378	
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Making your PCS with school age children
run a little more smoothly

Quick Checklist for School Moves

Below are documents you will need to register your child in their next school.

*** Moving Tip*** Carry these, and other important documents with you while you travel.
DO NOT pack them with the rest of your household items.

Provided by the Parent/Guardian

- Student's Birth Certificate
- Student's Social Security Number
- Student's Health Record (Immunizations, etc.)
- Legal Documents as Needed
- Proof of Residency/Military Orders (e.g., utility bills, lease/escrow deed, housing contract)

School Information

- Address, Phone Number, Other Contact information
- Course Description Book/Grading Scale (if applicable for 6th grade and above)
- Copy of the Cover for Each Textbook or Title Page
- School Profile/Handbook
- School Webpage (URL)
- Other: _____

Provided by the School

- Copy of Cumulative Folder (only the copy mailed between schools is considered official)
- Current Schedule
- Report Cards
- Withdrawal Grades or Progress Reports
- Test Scores (Standardized or Special Program Testing, etc.)
- Other

For Parents: To Do List Before You Depart

- Notify that your child will be leaving at least two-weeks in advance
- Request official transcripts
- Find out the latest date your child can check out of school and still receive full credit
- Ask whether a child can complete credits after they have left the school district
- Request work that your child can do to keep current during the transfer

Kids' Pet Moving Checklist

Car Travel

- Get my pet used to car travel by helping mom or dad take them on short car rides
- Pack a leash for my pet's safety
- Bring food and water for my pet
- Get mom or dad to stop the car during the trip so my pet can exercise and take potty breaks

Air Travel

- Get mom or dad to reserve a space on the airplane for my pet
- Make sure my pet can stand up, lie down and turn around in his crate
- Write "FRAGILE. LIVE ANIMAL" and "THIS SIDE UP" on the outside of the pet crate. Also, print my pet's name and new address on the outside of the crate
- Attached a new tag to my pets collar that has my name and new address
- Feed my pet a light meal five to six hours before the flight
- MOST IMPORTANT: Talk to the vet and write down what he says to do to get my pet ready to move

